

BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING  
August 8, 2019 2:00 PM

**DIRECTORS PRESENT WERE:**

Bonnie Tidball                      Steve Malone      Ernie DeWinne                      Harry Maxwell                      Rod Goff

**OTHERS IN ATTENDANCE:**

Joan Hutchinson                      Susie Crews                      Charlene Greenhill                      Joe Ortega                      Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, August 8, 2019.

**MINUTES:** Directors read the Minutes of the Meeting of July 11, 2019.

**MOTION:** Ernie DeWinne made a motion to accept the Minutes of the meeting of July 11, 2019, as prepared. Harry Maxwell seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of July, 2019 to the Board, noting that the WSC continues to be in good financial condition. The Board and guests reviewed.

**MOTION:** Steve Malone made a motion to accept the Treasurer's report, seconded by Harry Maxwell. The Board voted to accept the report unanimously, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that the pad for the storage tank by well #5 is complete. Joe advised that last Friday with Bonnie's approval stage II notices were sent out and with monitoring the wells he suggested that we should go into stage III as soon as possible. The Board discussed the pumping reports and with the drought and lack of rain stage III will go into effect Wednesday August 14<sup>th</sup>.

**MOTION:** Steve Malone made a motion to go into stage III watering restrictions, seconded by Rod Goff. The Board voted unanimously and the motion passed.

Joe reported that they fixed one service leak, 4" main, replaced the chlorinator injectors at plant #2 and are in the process of replacing meter boxes to prepare for the new meters. Joe advised that he picked up a new company phone to replace his that locked up, Bonnie advised that he uses the phone for the DRROA and BRRWSC so she will bring it up at the next DRROA board meeting and ask them to pay half of the expenses.

Joe reported that the realtor that is taking care of the B&B on the hill asked to have the water turned off and will request when she wants it turned on for when they are working on it or for showings and understands that they would have to pay the reconnect fee of \$100.00 each time it is reconnected. Bonnie advised that the realtor was told that we would have to contact the mortgage holder to approve this and would get back with the realtor of their decision.

Joe advised that he needs four new tires for the company truck, the Board discussed and advised Joe to get five, one for a spare.

**Class C Licensed Operator:** Charlene reported that the quarterly reports were done as the first of July and she is waiting on the CCR's so we can get them out to the customers. Charlene advised that she will be working with Karen soon on the records which we keep for seven years, after seven years they are destroyed. The Board asked about the water samples that were taken, Joe advised that so far, we have only received reports on nitrates. The Board discussed sending off samples to get the levels of fluoride for well #5, and manganese and iron for well #4 and decided to do this twice a year.

**Office Operations:** Karen Antill reported that she sent a payment plan to the customer with the large bill as instructed by the Board of Directors. Karen advised that the Stage II water restrictions were sent out July 30<sup>th</sup> along with billing. Karen reported it is business as usual and will be sending out disconnect notices on August 26<sup>th</sup>, with disconnection date of September 5<sup>th</sup>.

**ITEMS FOR DISCUSSION & BOARD ACTION:**

**OLD BUSINESS:**

- A. Condo pressure tank & new fence project update – Joe reported that he is still waiting on Reed to complete the pressure tank project. The Board discussed installing the 8’ chain link fence around the condo well property and asked Joe to get it started as soon as possible.  
**MOTION:** Ernie DeWinne made a motion to install an 8’ fence around the Condo well property, seconded by Steve Malone. The Board voted unanimously, and the motion passed.
- B. Update on condo storage tank project, old tank – Joe reported that the slab is completed and they are waiting on the tank to be moved by Reed.
- C. Status of new customer meter project – Ernie DeWinne advised that he talked to Tom Gill and put in the work order to have our name put on the meter which could take an additional 30 days in productions and may not be able to have them installed in August after all. Karen advised that she spoke to Kamstrup and they will relay the final meter readings and meter change out and send it directly to our RVS software so we don’t have to key those all in, so they can really install the meters at anytime and not wait until right before a billing period.
- D. Update on disposition of temporary 2,500-gallon water tanks – Joe reported that the second one is still available for sale and will move it to the upper system in storage.
- E. Report on electrical controls at Condo plant - Joe reported that we are waiting on Reed to complete this item.
- F. Rain water collection systems/programs – Rod Goff advised that he spoke with Rainwater Systems out of Ingram Texas and they will be sending him a proposal for his house and how to scale it for other homes and will get that information to the Board when he gets it. Rod advised that he isn’t getting a lot of companies that are interested in doing a proposal for us to present to our customers. Ernie advised that he is going to go over the budget for next year to see if he can put in a rainwater incentive program in the budget.
- G. Discuss Condo’s and B&B on the hill water bill rate structure – Ernie DeWinne presented the updated spreadsheet showing the commercial monthly rate of \$215.00 along with gallons used to be sent to Perennial to start in January 2020. The Board discussed and Ernie will write up a notice to send out to Perennial in September advising them of the new commercial rate and gallon usage to start in January 2020. The Board also discussed the need to update the Tariff and will work on that and have it filed. The Board will try to get this done by the next Board meeting.  
**MOTION:** Ernie DeWinne made a motion to give notice to Perennial about the new commercial rate and actual gallon usage effective January 1, 2020, seconded by Steve Malone. The Board voted unanimously, and the motion passed.
- H. Discuss the supply of water to customers private pools and related fees and rates – Joe Ortega reported that the ACC has a new Chairman and has not met on this topic.

**NEW BUSINESS:**

**MEMBERSHIP COMMENTS:** Susie Crews advised that there is no signage leading up to the BRRWSC office and since she is working on signage for the DRROA would they like her to also include the BRRWSC office on the sign. Bonnie advised that this will be put on the next months meeting agenda and will ask the DRROA Board if they will allow us to have our sign attached to theirs.

Karen asked the Board if anyone wants to put an update on the website about the new well, new meters etc., Steve Malone volunteered to come up with something to add to the website.

**ADJOURNMENT:** With no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Steve Malone, the BOD voted unanimously to adjourn at 3:05 PM.

The next BOD meeting will be held on September 12<sup>th</sup>.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_